Please enter the candidate’s name and then complete all sections below to confirm that you fully support their application for the L4 Diploma for School Business Managers programme.

Please return the form to your colleague to upload alongside their application or email the completed form to [cpd@bestpracticenet.co.uk](mailto:cpd@bestpracticenet.co.uk).

|  |  |  |
| --- | --- | --- |
| Candidate name: | | |
| Can you confirm that you/the school will provide sufficient support to the candidate to enable him/her to complete the L4 Diploma for School Business Managers programme? | Yes | No |
| Can you confirm that the candidate has been DBS checked and/or ISA registered in accordance with government regulations and is considered safe to work with children? | Yes | No |
| Can you confirm that the candidate is employed under a permanent or fixed-term contract that will continue for at least 18 months from the date of this application, until the L4 Diploma for School Business Managers is completed? | Yes | No |

## Supporting Information

Please use the space below if you would like to supply any further information to support the candidate’s application.

|  |
| --- |
|  |

Please sign below to confirm that you agree with the following statements:

*‘I confirm that I have read and understand the terms and conditions and that the information given above is accurate to the best of my knowledge’*

*‘The school is aware of and prepared to pay the total cost’*

*‘I am willing to support the candidate through the L4 DSBM programme.’*

*‘I have read and agree to the* [*BPN terms and conditions*](http://bestpracticenet.co.uk/news/best-practice-network-terms-and-conditions)*’*

|  |  |
| --- | --- |
| Signed: | Date: |
| Name: | Role: |
| School name: | |
| Contact telephone number: | |