

# The Outstanding Leaders Partnership

## NPQML and SL Assessor Roles and Responsibilities and Application Process

## The role of OLP NPQML and SL assessors

NPQML and NPQSL assessors judge a candidate's ability to be an effective middle or senior leader.

NPQML and NPQSL assessment will be based on the mark scheme provided by the DfE relating to the six NPQ Content Areas:

- Strategy and Improvement
- Teaching and Curriculum Excellence
- Leading with Impact
- Working in Partnership
- Managing Resources
- Risks and Increasing Capability

The final assessment process comprises one assessed task in which the candidate leads an improvement project, for at least 2 terms:

- for NPQSL across the school aimed at reducing variation in pupil progress and attainment (part A) and improving the efficiency and effectiveness of teaching (part B)
- for NPQML at team level aimed at improving pupil progress and attainment (Part A) as well as the capability of your team (Part B).

NPQSL and NPQML assessors for OLP must be either:

- previously accredited by the National College as NPQH Graduation or Gateway assessors or NPQSL and NPQML assessors  
and
- have successfully completed the update and familiarisation training for the Reformed NPQs delivered by OLP or other recognised national providers  
or
- if they are new to assessing for NPQSL and NPQML final assessment, accredited by OLP or other recognised national providers after successful completion of the training and moderation of actual assessments.

## Responsibilities of OLP NPQSL and NPQML final assessment assessors

Assessors must:

- assess the submitted final assessment task for individual candidates and be able to support decisions and recommendations by reference to the evidence on which the judgements are based
- provide feedback to candidates as specified in the guidance provided by OLP
- conduct the assessment process independently and objectively, ensuring that it has been accurately and fairly applied
- engage in continuing personal training and professional development
- implement the principles and practice of quality assurance and continuous quality improvement
- respond to feedback and updates on the assessment process from OLP
- comply with the code of conduct set out below.

## Code of conduct for OLP NPQML and NPQSL assessors

Assessors must:

- demonstrate personal integrity and the highest professional standards
- treat all assessment materials, the assessment process and knowledge of candidates in complete confidence
- not to have acted as online tutor, face to face facilitator, mentor or coach or had any other interaction with the candidate being assessed
- comply with assessment guidance, moderation and quality assurance processes provided by OLP

## Person specification for OLP NPQML and NPQSL assessors

### Knowledge and understanding

An effective assessor will demonstrate knowledge and understanding of the:

- reformed NPQML and NPQSL model and the leadership development opportunities available to aspiring senior and middle leaders
- roles, responsibilities and challenges of senior and middle leadership
- current education agenda and policy priorities
- NPQML and NPQSL Content Areas framework and the processes for assessment.

### Assessment skills

An effective assessor will demonstrate the ability to:

- apply the OLP NPQML and NPQSL assessor guidance consistently
- evaluate evidence and make sound, balanced judgements using the assessment criteria and DfE mark scheme
- give accurate, balanced and constructive feedback as required
- be objective and impartial.

### Personal attributes

An effective assessor will demonstrate as personal attributes and characteristics:

- personal integrity
- commitment to own learning and professional development
- readiness to receive and respond positively to feedback
- commitment to the whole process and purpose of NPQML and NPQSL and to their importance in the continuing development of learning opportunities of the highest quality for young people and effective school leadership.

### Availability

Assessors will need to be available at the four final assessment submission points during the course of the year. They will be asked to specify how many assessed tasks they are available to mark within the published timescale and will be allocated work based on the number of available assessors and the number of tasks that need to be assessed.

## Assessor fees

| Level | Task 1 words | Task 2 words | Assessment fees |        |
|-------|--------------|--------------|-----------------|--------|
|       |              |              | Task 1          | Task 2 |
| NPQML | 4,500        |              | £ 41            |        |
| NPQSL | 5,000        |              | £ 45            |        |
| NPQH  | 4,000        | 2,500        | £ 52            | £ 33   |

Fees will be payable upon completion of each round of assessments.

## Applying to be an assessor

- 1) For people who have been previously accredited by the National College to assess NPQML and NPQSL written tasks, a simple expression of interest form will be available that will include:
  - details of training and accreditation
  - previous experience of assessing NPQML and NPQSL written submissions
  - commitment to OLP update trainingor
  - evidence of update/familiarisation training from another recognised national provider
- 2) For people who are new to assessing NPQML and NPQSL written tasks, the process will include:
  - the opportunity to contact an experienced assessor from the Outstanding Leaders Partnership via email to clarify any issues
  - an application form that enables demonstration of understanding of the new NPQML and NPQSL framework and Content Areas
  - details of relevant associated experience
  - commitment to OLP training for assessing NPQML and NPQSL written tasksor
  - evidence of training for assessing NPQML and NPQSL written tasks from another recognised national provider
  - commitment to moderation of actual marked submissions by OLP that will lead to formal accreditation.

## BPN Associate application form

**In order to be an OLP Assessor, applicants must also have applied to be a Best Practice Network Associate.**

In addition to the OLP Assessor expression of interest form, prospective Assessors will need to complete the **BPN Associate Application form**. If you have already completed the Associate Application form, have been through the recruitment checks and received a BPN Contract for Provision of Services you will only need to complete the expression of interest.